



Leicester
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY
INVOLVEMENT SCRUTINY COMMISSION**

DATE: TUESDAY, 7 JANUARY 2014
TIME: 5:30 pm
**PLACE: THE OAK ROOM - GROUND FLOOR, TOWN HALL,
TOWN HALL SQUARE, LEICESTER**

Members of the Committee

Councillor Cutkelvin (Chair)
Councillor Gugnani (Vice Chair)

Councillors Bhatti, Cleaver, Corrall, Desai, Grant and Naylor

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

(Julie Harget Democratic Support Officer):

Tel: 0116 2298809, e-mail: julie.harget@leicester.gov.uk

Kalvaran Sandhu (Members Support Officer):

Tel: 0116 2298824, e-mail: Kalvaran.Sandhu@leicester.gov.uk

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INFORMATION FOR MEMBERS OF THE PUBLIC

ACCESS TO INFORMATION AND MEETINGS

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Commissions, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

There are procedures for you to ask questions and make representations to Scrutiny Committees, Community Meetings and Council. Please contact Democratic Support, as detailed below, for further guidance on this.

You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

WHEELCHAIR ACCESS

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

BRAILLE/AUDIO TAPE/TRANSLATION

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

INDUCTION LOOPS

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Julie Harget, Democratic Support on (0116) 229 8809 or email julie.harget@leicester.gov.uk or call in at the Town Hall.

Press Enquiries - please phone the Communications Unit on 252 6081

PUBLIC SESSION

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting of the Neighbourhood Services and Community Involvement Scrutiny Committee held on 4 December 2013 have been circulated, and Members will be asked to confirm them as a correct record.

4. PETITIONS

The Monitoring Officer will report on the receipt of any petitions submitted in accordance with the Council's procedures.

5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any Questions, Representations and Statements of Case submitted in accordance with the Council procedures.

6. "PASS IT ON" RE-USE TRIAL

Appendix A

The Director of Environmental Services submits a report that provides feedback on the first nine weeks of operation on a pilot scheme to re-use household waste. Members of the Neighbourhood Services and Community Involvement Scrutiny Commission are invited to give their views on the scheme.

7. COMMUNITY GOVERNANCE UPDATE

Appendix B

The Director of Neighbourhood Services submits a report on the Community Governance arrangements provided through Community Services. Members of the Neighbourhood Services and Community Involvement Scrutiny Commission are asked to note the report and make any comments or recommend further action as appropriate.

8. WARD COMMUNITY MEETING IMPROVEMENT PROJECT UPDATE

Appendix C

The Director of Delivery, Communications and Political Governance submits a report that provides an update on the Ward Community Meetings Improvement Project. A draft Councillor Guide, and sample guide are also attached and the Neighbourhood Services and Community Involvement Scrutiny Commission (NSCI) is asked to note the reports and to make any comments or observations as appropriate.

The following reports are appended to the agenda:

C1: Ward Community Meeting Improvement Project – Initial Evaluation Results.

C2:Ward Community Meeting Improvement Project – The Councillor Guide.

C3: Sample Councillor Guide (Evington).

9. WORK PROGRAMME

Appendix D

The Scrutiny Commission to receive the Work Programme 2013/14 for consideration and comment.

10. ANY OTHER URGENT BUSINESS